



# NCU ALUMNI *Brief*

## THE ALUMNI↔NCU CONNECTION

### NCU Receives \$600,000 Worth of Sporting Equipment for 2015 Inter-Col Season

"We the administration at Northern Caribbean University (NCU) value each student as we seek at all times to give each person not just the development they need academically, but to be creative enough to enable each student to excel while they are here," posited Dr. Michael Harvey, vice president of the division of Spiritual Affairs and Outreach. Dr. Harvey was making the presentation at the NCU's gymnasium on Friday October 23, 2015 of sporting gear and equipment totaling more than \$600,000 to the Office of Student Development and the United Student Movement (USM).



View more . . . [http://news.ncu.edu.jm/news\\_item.aspx?NewsID=7229](http://news.ncu.edu.jm/news_item.aspx?NewsID=7229)



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## NCU Netball Team Win at BTCC

Northern Caribbean University's (NCU) netball team continued its winning ways on Tuesday, October 27, 2015 when it trounced a hapless Browns Town Community College (BTCC) 43-9 in the Inter-Collegiate Junior League competition at the BTCC courts in St. Ann. The NCU ladies were in a no-nonsense mood as they operated in cruise control in dismissing the home team while chalking up their second victory from as many matches.



View more...

<https://www.flickr.com/photos/ncueducation/sets/72157660031456639>



## JOB OPPORTUNITIES SENT ON BEHALF OF THE OFFICE OF CAREER & EMPLOYMENT SERVICES

### **Sales & Marketing Representative**

Applications are invited from students/alumni for the position of **Sales & Marketing Representative** at **Winford Caterers Ltd.** Winford Caterers Ltd., located in Spanish Town, offers catering services to businesses and individuals island-wide.

#### **Summary of duties include but not limited to:**

1. Seeking food service catering contracts/jobs for the company
2. Establishing and frequent monitoring of social media sites
3. Organizing special events as income generating projects

#### **Job requirements:**

The ideal candidate must have completed a Bachelor's degree and/or Associate's degree in Marketing; working experience in the Foods industry would be an asset but not a requirement. In addition, the incumbent must be/have:

- Fully capable to set up and service multiple social media websites
- Outgoing with a pleasing character
- Goal oriented, honest and able to work on own initiative
- Organized and detail oriented
- Flexible and easy to get along with others
- A valid driver's license

#### **How to apply:**

Please send cover letters & resumes as a Word attachment with the subject line WIN - Sales/Marketing Rep to [resumes@ncu.edu.jm](mailto:resumes@ncu.edu.jm) no later than **Wednesday, November 4, 2015**. Letters should be addressed to The Managing Director, Winford Caterers Ltd., Spanish Town.



# NCU ALUMNI *Brief*

## **International Placement Agency (JIPA)**

Jobseekers **International Placement Agency (JIPA)** offers students the opportunity to apply for its J1 Internship/Training Program as an **Intern** or a **Trainee**. The purpose of the J-1 Visa Program for interns/trainees is to provide international participants with opportunities for professional development, insight into American know-how in the field of training, and a greater understanding of American society and culture. For further information about this programme, visit their website at [jobseekersinternational.net](http://jobseekersinternational.net). **Available positions include Chef, Servers & Front Desk Clerks.**

### **Job requirements:**

**INTERN:** Candidates should be either registered in school in the field they are applying for at the start of their program or have graduated less than one (1) year in the same field they are applying for at the start of their program.

**TRAINEE:** Candidates must be a graduate for more than one (1) year from a tertiary institution in the field they are applying for along with a minimum of one (1) year local working experience in the field they are applying for. If the candidates have never studied in the field, they must have a minimum of five (5) years working experience locally in the field they are applying for.

### **How to apply:**

Please send cover letters & resumes to [jobseeker\\_employment@yahoo.com](mailto:jobseeker_employment@yahoo.com) for processing.



# NCU ALUMNI *Brief*

## Public Relations & Advocacy Officer

Southern Regional Health Authority (SRHA) is desirous of engaging the services of a temporary **Public Relations & Advocacy Officer** for approximately two and half months effective November 2015.

### Summary of duties include but not limited to:

1. Working with the Regional Director to guide the customer relations' portfolio and advising on best practices/damage control measures.
2. Determining strategies to handle customer complaints. Ensuring that the customer service hotline is handled with competence and complaints are dealt with speedily.
3. Devising strategies to ensure the creation and preservation of a positive public image for the Authority.
4. Mobilizing fund raising activities within the region and ensuring that the Authority's needs are communicated and interests served.
5. Ensuring the observance of best practices in communications in respect of launching public education programmes/initiatives, and all aspects of staff communications.

### Qualifications and skills for this role include:

- CARIMAC Diploma or equivalent
- Communication techniques
- Good time management skills
- Well-developed human relations skills
- Ability to operate a personal computer
- Demonstrated leadership ability
- Well-developed communication skills (oral, written, listening)
- Creativity

**Interested candidates should be available to begin working immediately.**

### How to apply:

Please send your application (cover letter and résumé) as a Word attachment with the subject line **SRHA - Public Relations Officer** to [resumes@ncu.edu.jm](mailto:resumes@ncu.edu.jm) no later than **Monday, November 2, 2015 by Noon**. Cover letter should be addressed to The Director, Human Resource Management & Industrial Relations, 3 Brumalia Road, Mandeville.



# NCU ALUMNI Brief

## **Administrative/Executive Assistant - URGENT**

A fast-growing development company in Mandeville is urgently seeking an Administrative/Executive Assistant with 1 to 2 years' experience and expertise in the following areas:

- Producing power point presentations
- Reading, researching, and routing correspondence
- drafting letters and documents;
- Collecting and analyzing information;
- Initiating telecommunications;
- Maintaining executive's appointment schedule by planning and scheduling meetings, conferences, among other duties.
- Impeccable grammar and writing skills

If interested, please send cover letters & résumés as a Word attachment with the subject line Urgent - EA/AA to [resumes@ncu.edu.jm](mailto:resumes@ncu.edu.jm) **immediately**.

*Regrettably, we have to advise our friends/public that due to the high volume of responses to our job vacancy advertisements we will only be able to process applications from NCU alumni and current students.*


### **Disclaimer**

Northern Caribbean University is not a Staffing Service organization and cannot be held responsible and/ or liable for the reputation and operations of any of the third party entities referred to as providing possible employment opportunities for student




# NCU ALUMNI *Brief*


## UPCOMING EVENTS

  
**NORTHERN CARIBBEAN UNIVERSITY**  
*A Seventh-day Adventist Institution*  
 The Department of Health and Wellness  
 PRESENTS  
**Health and Wellness Expo**

**NOVEMBER 2 - 4, 2015**



**"Health: Our Great\$T Wealth"**



**5K Run Walk**  
...date to be announced

**NOVEMBER 2**


8:00 a.m. – Family Focus: Guest Presenter

**PRESENTATIONS:**

10:00 a.m. – 11:00 a.m. "Nutrition and Health"  
11:30 a.m. – 12:30 p.m. "Diabetes"

**ACTIVITIES :**

- Vision Screening
- Mammogram
- Pap Smear
- Demonstration of CPR & First Aid Techniques
- Ambulance Tour
- Blood Sugar Testing
- Blood Group Testing
- Blood Cholesterol Testing
- Massages
- Natural products display



**NOVEMBER 3**

**PRESENTATIONS:**

10:00 a.m. – 11:30 a.m. "Child Abuse: Recognizing, Reporting and Preventing"  
11:45 a.m. – 12:45 a.m. "Emotional Effect of Child Abuse"

**ACTIVITIES :**

- HIV Testing and screening
- Blood pressure checks
- ECG
- Health Promotion
- Immunizations – must bring immunization cards
- Hydrotherapy/ Short chair massages
- Massages
- Blood Drive
- Cell phone giveaway – FIMI Wireless

**NOVEMBER 4**

**PRESENTATIONS:**

10:00 a.m. – 11:00 a.m. "Stress Management"  
11:00 a.m. – 12 noon "Breast Cancer Awareness"

**ACTIVITIES :**

- Skin care (Mary Kay products)
- Nutritional displays
- Health screening and medicals (Health and Wellness Dept. (1-4 p.m. 50 % discount)
- Wholistic health displays and short lectures
- Anthropometric data (height, weight, body mass index, waist to hip ratio, etc.)
- Physical activity/Aerobics burnout
- Frozen Yogurt Shake & Sordurb (Sampling and sale)

BOOTHS OPEN 9:00 A.M. TO 4:00 P.M. DAILY  
For further information, please contact the Department of Health and Wellness at 963-7477/7478



# NCU ALUMNI *Brief*



NORTHERN CARIBBEAN UNIVERSITY  
**NCU**  
*presents*  
*A Celebration of  
Christian Education*  
**32nd Annual**  
*Fundraiser Banquet*

GREAT ENTERTAINMENT FOR THE WHOLE FAMILY

*Featuring:*

- Master of Ceremony, Dr. Dexter Thomas, a Caribbean Christian Comedian
- Opera Singer, Oscor Andrade
- Violinist, Leah Fynn
- And much more!!!

**December 13, 2015**  
**5:30 PM**  
Tickets: \$65 Per Person

HOLY TRINITY RECEPTION CENTER  
1217 TRINITY WOODS LANE  
MAITLAND, FL 32751

FOR TICKETS AND INFORMATION CONTACT EITHER:  
Vilma Campbell (201.220.4905); Everard Daley (321.277.6084); Jerome Higgins (407.578.5560 or 516.244.6780);  
Nicola McClymont (407.227.6461); Paul Clarke (407.579.9223); or Sandra Baldwin (407.880.9293 or 917.544.7459).